

# THIS LOAD REQUIRES TARPING OR UNTARPING

<b>OPTION #1</b> OFFSITE TARPING OR UNTARPING	<b>OPTION #2</b> USE ALCOA TARPING STATION FOLLOWING THESE DIRECTIONS:
Tarp or untarp with vehicle completely off of Alcoa property.	<p>Strap/unstrap load from the ground level first. Assure the path to the tarping station is clear. Slowly back up to the tarping station. Align back wheels with the metal guides at the station to assure the truck backs in squarely</p> <p><b>After backing in:</b> Shut off engine, set the parking brake. Access platform via stairs on either side. <b>**CAREFUL**</b> There is a gap between the platform and the bed of the truck - <b>watch your step.</b> Place the tarp on the load and secure if able. Visually check the load before exiting to assure tarp and straps clear the station. Secure the tarp with straps from ground level if necessary.</p> <p><b>Exiting the Plant:</b> Fasten seat belt, headlights on. Proceed to the main gate. Stop vehicle at the guardhouse on the far right side of the road - not blocking traffic. <b>Shut engine off</b> - Set parking brake Return paperwork and equipment to the guardhouse.</p>