

## Fall Protection and Prevention LOADING/UNLOADING TRUCK AND TRAILERS

- Fall Protection/prevention is required any time a driver is exposed to fall hazard of 48 inches or more – this includes any truck, trailer, or flat bed
- **Standing on top of a load is prohibited at all times.**
- Work platforms, rolling ladders, personal fall protection systems, and stair platforms have been provided in loading/unloading areas (see Warrick Fall Protection Systems chart)
- Fall Protection's **responsibility** to use this equipment
- If a driver has any questions or experiences problems with using provided equipment, please notify department contact
- Drivers are **not allowed** to operate Alcoa owned or leased equipment (i.e. fork trucks, mobile or fixed rail cranes) to load or unload their truck/trailer without approval from department management and site safety department
- **Any driver not in compliance with fall protection/prevention protocols will be removed and banned from this site and your company will be notified**
- In the event of an emergency, contact Plant Protection at 4333 from any plant phone (non-emergency – dial 4336).
- Tune your CB radio to Channel 23 while on Plant site for instructions and announcements.
- Cell phone use is prohibited while operating your vehicle.
- Drivers must wear Seat Belt & Long Pants.
- NO open toed shoes are allowed. **Exception to this rule** - UPS, FedEx, and DHL type delivery drivers will be allowed to wear shorts as part of their standard uniforms.
- Hard hat and safety glasses with side shields must be worn when outside your vehicle while on plant property, unless in a PPE exempt area.
- Alcohol, firearms, illegal drugs, and any camera recording devices are strictly forbidden while on site.
- All vehicles and trailers are subject to inspection upon arrival or departure.
- Co-drivers with CDL licenses must receive authorization from Plant Protection Officer in order to accompany the driver to Loading/Unloading.
- Posted speed limits and traffic regulations are to be strictly observed.
- Drivers and accompanying personnel are restricted to designated waiting areas. No turning or sightseeing allowed.
- Drivers are required to be in compliance with DOT regulations prior to departing.
- Put wheel chocks in place prior to truck being loaded.
- You are not allowed to enter the plant property more than 2 hours prior to scheduled appointment. You may be allowed to enter the plant up to 1 hour prior to a scheduled appointment.
- Failure to follow these and posted safety rules may result in you being banned from the facility.

## Safety Rules

### If you have an emergency

Call 4333



**ALCOA**

Fire - Medical - Rescue - HazMat

Fire Alarm and Chemical Warning System

**WARNING**

**SIGNAL:**

**FIRE**

**SLOW WHOOP**

**CHEMICAL**

**HLLO**

**SEVERE WEATHER**

**SOLID TONE**

**ALL CLEAR**

**CHIMES**

**ALL CLEAR**

**CHIMES**

**EVAQUATE IMMEDIATE AREA**  
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 FOLLOW ALL SPECIFIC INSTRUCTIONS  
**TAKE COVER IN NEAREST SHELTER**  
**RETURN TO WORK AREA**

I understand I can be banned from this site for failure to comply with these rules.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## WARRICK FALL PREVENTION SYSTEMS CHART

DEPARTMENT	LOCATION	SYSTEM AVAILABLE	TYPE OF SYSTEM
FINISHING	BUILDING 829 PACK-SHIP DOCK 7 & 8	YES	FIXED PLATFORM
FINISHING	BUILDING 849	YES	ROLLING STAIR PLATFORM
FINISHING	BUILDING 820R COATING/ACID DELIVERY	YES	FIXED PLATFORM
FINISHING	BUILDING 879 WASTE HAULING	YES	FIXED PLATFORM
ROLLING	BUILDING 816S MOTOR/EQUIPMENT DELIVERY	YES	FIXED PLATFORM
ROLLING	BUILDING 816 4 MILL TANK FARM 7, 8, 9, 10 - SE #4 OIL HOUSE	YES	ROLLING STAIR PLATFORM
ROLLING	BUILDING 816D-12 RAIL SPUR 4-MILL	YES	FIXED PLATFORM
ROLLING	BUILDING 818B CASTROL OIL HOUSE	YES	FIXED PLATFORM
ROLLING	BUILDING 816A TOTES DELIVER/PICKUP	YES	LADDER
ROLLING	BUILDING 854 ROLL SHOP	YES	FIXED PLATFORM
ROLLING	BUILDING 871 DI WATER HOUSE	YES	ROLLING STAIR PLATFORM
ROLLING	BUILDING 874D KEROSENE UNLOAD	YES	FIXED PLATFORM
ROLLING	BUILDING 871D WASTE OIL	YES	FIXED PLATFORM
INGOT	BUILDING 134 WEST	YES	FALL SYSTEM - TROLLEY BEAM
INGOT	URC STORAGE PAD - INGOT LAYDOWN	YES	FIXED PLATFORM
STORES	BUILDING 49 EAST SIDE	YES	FIXED PLATFORM
ANODE	BUILDING 251 A & B PITCH UNLOADING	YES	FIXED PLATFORM

**IF YOU HAVE ANY QUESTIONS  
REGARDING EQUIPMENT LOCATION OR  
USE, PLEASE CONTACT THE  
DEPARTMENT.**