To assess the alignment of the proposed project with Alcoa Foundation’s priorities, this Grant Concept Paper must be completed accurately and *in English.*

If Alcoa Foundation decides to consider partnership with your organization, you will receive an invitation to submit a formal online grant application. Submission of the concept paper and online application *does not* guarantee a grant from Alcoa Foundation. Additional assessment will be undertaken to determine an organization’s eligibility and the project fit.

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| --- |
| **Organization Information** |
| 1. Organization name
 |  |
| 1. Organization mission
 |  |
| 1. Organization address
 |  |
| 1. Organization website
 |  |
| 1. Contact name
 |  |
| 1. Contact email address
 |  |
| 1. Total Organizational Budget *(for current year)*
 |  |
| 1. Is this organization registered as a nonprofit or charitable organization? *(Yes or No), note in which country*
 |  |
| 1. Has the organization received a grant from the Foundation before? *(Yes or No*)
 |  |
| 1. If yes, when was the last grant received?
 |  |

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| **Grant Request Information** |
| 1. Alcoa community in which grant funds will be used
 |  |
| 1. Grant requested *($USD)*
 |  |
| 1. Dates covered by project *(month/day/year)*
 |  |
| 1. Payment schedule *(lump sum or multi-year)*
 |  |

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| **Project Overview** |
| 1. What is the challenge you’re seeking to address? *(One to two sentences)*
 |  |
| 1. Briefly describe how the funds will be used to solve the challenge *(project activities)*
 |  |
| 1. How will you know if the project is successful, how will impact be measured?
 |  |
| 1. Any other details the Foundation should know?
 |  |