To assess the alignment of the proposed project with Alcoa Foundation’s priorities, this Grant Concept Paper must be completed accurately and *in English.*

If Alcoa Foundation decides to consider partnership with your organization, you will receive an invitation to submit a formal online grant application. Submission of the concept paper and online application *does not* guarantee a grant from Alcoa Foundation. Additional assessment will be undertaken to determine an organization’s eligibility and the project fit.

|  |  |
| --- | --- |
| **Organization Information** | |
| 1. Organization name |  |
| 1. Organization mission |  |
| 1. Organization address |  |
| 1. Organization website |  |
| 1. Contact name |  |
| 1. Contact email address |  |
| 1. Total Organizational Budget *(for current year)* |  |
| 1. Is this organization registered as a nonprofit or charitable organization? *(Yes or No), note in which country* |  |
| 1. Has the organization received a grant from the Foundation before? *(Yes or No*) |  |
| 1. If yes, when was the last grant received? |  |

|  |  |
| --- | --- |
| **Grant Request Information** | |
| 1. Alcoa community in which grant funds will be used |  |
| 1. Grant requested *($USD)* |  |
| 1. Dates covered by project *(month/day/year)* |  |
| 1. Payment schedule *(lump sum or multi-year)* |  |

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| --- | --- |
| **Project Overview** | |
| 1. What is the challenge you’re seeking to address? *(One to two sentences)* |  |
| 1. Briefly describe how the funds will be used to solve the challenge *(project activities)* |  |
| 1. How will you know if the project is successful, how will impact be measured? |  |
| 1. Any other details the Foundation should know? |  |