

End-of-Grant Report - DIRECT SERVICE

Application Information and Report Responses

This report is due on:

This report will serve as a permanent record of your organization's achievements under the grant identified below and as a learning tool for Alcoa Foundation. We appreciate a thoughtful review of your organization's experience. All grant reports must be submitted using this on-line reporting system. If you fail to submit the required reports in a timely manner, your organization may not be considered for future grants from Alcoa Foundation.

This report must be completed as scheduled regardless of whether the grant results are on schedule to be completed by the Project End Date. The questions below provide an opportunity for you to explain why achievement of the grant results may have fallen behind schedule.

- This form must be completed in English.
- This form may be saved for completion at a later time using the **Save & Finish Later** button at the bottom of any page.
- After 30 minutes of inactivity this form will time-out and unsaved information will be lost.
- Print a copy of your completed form before submitting it to Alcoa Foundation using the **Printer Friendly Version** link above.
- Do not e-mail a draft of this Requirement Form to Alcoa Foundation. It may only be submitted to Alcoa Foundation when it is complete.

Your Organization Name

This field may not be edited.

Grant Reference Number

This field may not be edited.

Project Title

This field may not be edited.

Total grant amount awarded by Alcoa Foundation for this project

This field may not be edited.

Original Award Date

This field may not be edited.

Your Participants

In your grant application, you told us you planned to work with this number of participants during the term of the project:

How many did you work with during the grant period?

Your Results

These are **the results you projected would be achieved** by the participants during the grant period:

You projected that this number of participants would achieve the above result.

At the end of the grant period, how many participants had achieved the projected result?

You may only enter a number in this field.

These are the **critical steps and milestones** you identified in your grant application to determine that participants are on course to achieving results.

What steps and milestones were accomplished during the grant period?

How successful were you in achieving the results to which you committed?

<None>

If you achieved **more than** the expected results, what enabled you to do that?

If you achieved **less than** the expected results, what got in the way?

Tell us what you are doing differently now or planning to do to improve results, and how these changes are leading to the achievement of expected results in the future.

Financials

How much of the grant was spent during the grant period?

If you did not use the entire grant during the grant period, how do you anticipate using the remaining funds and when will this occur?

Project Visibility

Here is what you told us about your plan to communicate the project to the public and the type/number of outlets you planned to use:

Newspaper Placements

This field may not have data in it for grants made prior to 2011.

Radio Spots

This field may not have data in it for grants made prior to 2011.

Television Spots

This field may not have data in it for grants made prior to 2011.

Internet Placements

This field may not have data in it for grants made prior to 2011.

Social Media Placements

This field may not have data in it for grants made prior to 2011.

What communications objectives were accomplished during the grant period?

of Actual Newspaper Placements

of Actual Radio Spots

of Actual Television Spots

of Actual Internet Placements

of Actual Social Media Placements